

Student Hearing Office Administrative File Checklist

Student's Name: _____ Date of Birth: _____

Date Filed: _____ Docket #: _____ Hearing Officer: _____

<input type="checkbox"/> Due Process Complaint	<input type="checkbox"/> Due Process Hearing Notice
<input type="checkbox"/> Agreement to Waive of Resolution	
<input type="checkbox"/> Sufficiency Challenge	<input type="checkbox"/> Amendment of Complaint
<input type="checkbox"/> Sufficiency Determination	<input type="checkbox"/> Order
<input type="checkbox"/> Settlement Agreement (DPC Disposition Form, Notice of Settlement, etc)	
<input type="checkbox"/> Petitioner's "5-Day" Disclosure	<input type="checkbox"/> Respondent's "5-Day" Disclosure
<input type="checkbox"/> Motions/ Written Communication to Hearing Officer prior to Hearing	
<input type="checkbox"/> (Type)_____	<input type="checkbox"/> Order/Response
<input type="checkbox"/> (Type)_____	<input type="checkbox"/> Order/Response
<input type="checkbox"/> Due Process Hearing Attendance Sheet	
<input type="checkbox"/> Hearing Officer Determination (HOD)	
<input type="checkbox"/> (Type)_____	<input type="checkbox"/> (Type)_____
<input type="checkbox"/> Order	
<input type="checkbox"/> (Type)_____	<input type="checkbox"/> Type) _____
<input type="checkbox"/> Motion for Reconsideration	<input type="checkbox"/> Reconsideration Order
<input type="checkbox"/> Hearing Officer "Certification of Record"	
<input type="checkbox"/> Audio Recording/CD	<input type="checkbox"/> Hearing Transcript